

Berkeley County Government

JOB OPENING – EXTERNAL POSTING

MAINTENANCE SERVICE TECHNICIAN – GROUNDS TECH (PS101284)

DEPARTMENT: BUILDING AND FLEET MAINTENANCE

JOB SUMMARY/ESSENTIAL FUNCTIONS: Assist in performing routine building and ground maintenance including planting and maintaining flowers, trees, and shrubs as well as painting and preservation of buildings. Operate chainsaws, commercial weed eaters, blowers, etc and other commercial landscape equipment. Load and unload equipment and supplies. Aid in conducting general equipment maintenance and minor repairs on landscape equipment to include small engines. Other duties may include maintaining open spaces, grounds, turf, and related indoor and outdoor facilities to include cleaning rain gutters, emptying trash cans, assisting in the arranging and moving of furniture, and dumping garbage. Apply pesticides and herbicides in compliance with all local, state, and federal regulations. Perform other duties as assigned.

QUALIFICATIONS:

Must be at least eighteen (18) years of age.

High School graduate or equivalent, and one (1) year related maintenance experience.

Valid driver's license for South Carolina. Must have safe driving record.

Ability to read and write.

Must be able to follow oral and written instructions.

Departmental testing may be administered during interview.

Completed degree(s) beneficial to the position may be partially considered as work experience.

A criminal background check will be completed on selected applicant if a current one is not on file.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must frequently lift and/or move up to ninety-five (95) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

SAFETY INFORMATION/DUTIES:

This is a safety sensitive position and subject to random drug and alcohol testing. All employees holding such jobs or requesting promotion or transfer to such jobs are subject to drug and alcohol testing. Attends all required safety training, follows safety policies and procedures and uses appropriate PPE (Personal Protective Equipment) for assigned tasks.

HOURS OF WORK/MISCELLANEOUS INFORMATION:

This position is classified as non-exempt and reports directly to the Building and Fleet Maintenance Superintendent.

Thirty-seven and one half (37.5) hours per week. Normal working hours are Monday through Thursday 7:00a.m. to 5:00p.m. with the ability to work after hours when necessary. Scheduled hours/days, job location, duties and any other information contained herein is subject to change. May be required to work extra hours and to perform extra or different duties during emergency situations.

If you are interested in applying for a position with Berkeley County Government, you will need to set up a personal account and apply online, click on "Applicant Online" from our website www.berkeleycountysc.gov and follow the prompts. For questions, contact Human Resources at 843-719-4163 (Moncks Corner); 723-3800 ext. 4163 (Charleston); or 567-3136 ext. 4163 (Saint Stephen). Computers are available in the Berkeley County Administration Building and the libraries to apply online.

Maintenance Service Tech - Grade C10

Entry Level Bi-Weekly Pay Range: \$851.93 – \$979.71

Date of Posting: 03/14/2016

Closing Date: Subject to close at any time.

BERKELEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.

All employees of Berkeley County Government are employed on an "at-will" basis which means that the employee may discontinue the employment relationship at any time, with or without notice or cause, and that Berkeley County Government may discontinue the employment relationship on the same grounds.

APPLICATIONS WILL NOT BE ACCEPTED FOLLOWING THE CLOSING DATE.