

Berkeley County Government

JOB OPENING – EXTERNAL POSTING

HYDRANT & VALVE MAINTENANCE OPERATOR (PS101303)

DEPARTMENT: BCWS – WATER DISTRIBUTION

JOB SUMMARY/ESSENTIAL FUNCTIONS: Under limited supervision, performs preventative maintenance and repairs on fire hydrants, i.e. cleaning, painting, repair, replacement and/or lubrication of nozzles, caps, operating nuts, stems, gaskets, chains, etc. Performs inspection and testing of fire hydrants to ensure proper operation and to itemize deficiencies as well as hydraulic testing to establish flow capabilities and locate flow deficiencies. Collect of pertinent hydrant data through office and field investigation to become permanent record within the GIS database, i.e. hydrant number, manufacturer, model, connection, year, valve opening size, depth, location, etc. Operation of distribution and transmission valves to ensure proper position and operation. Prepare reports. Locate valves and water mains in the field using electron detection equipment. Follow up on deficiencies found to ensure repairs are made promptly and correctly. Assist in solving customer complaints and problems as well as those reported by local fire departments. Respond to customer water quality concerns. Ability to operate a personal computer and/or keyboard for inputting information into the GIS Database and CMMS (Computer Maintenance Management System.) Ability to perform water quality testing in accordance with DHEC regulations. May be required to work during emergency conditions. Perform other duties as assigned.

This position is subject to 24-hour on call.

QUALIFICATIONS:

Must be at least eighteen (18) years of age.

High school graduate or equivalent and two (2) years' experience in pipe and/or maintenance construction including heavy equipment operation.

Must have a working knowledge of and the ability to use basic hand tools, materials and equipment commonly used in the performance of job function. Must be able to operate utility vehicles, backhoes, mini excavators, and related equipment. Must have one year of backhoe, mini excavator or track hoe experience.

Valid driver's license for South Carolina. Must have and maintain safe driving record. **Must be able to obtain a valid Class A CDL within 6 months of employment, and pass the Class D Water Distribution Exam within the first 18 Months.**

Must be able to follow oral and written instructions, and be able to write legible and descriptive reports on duties performed.

Must be able to work on emergency repairs and services unsupervised.

Must have the ability to deal with the public to include handling potential difficult customers and volatile situations.

Must have some knowledge of the use of pumps, compressors and other appropriate equipment.

Must have good knowledge of pipefitting skills, of water taps and new water line construction practices.

Departmental testing may be administered during interview.

Completed degree(s) beneficial to the position may be partially considered as work experience.

A criminal background check will be completed on selected applicant if a current one (less than 3 years old) is not on file.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk and hear. The employee must frequently lift and/or move up to forty (40) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

SAFETY INFORMATION/DUTIES:

This is a safety sensitive position and subject to random drug and alcohol testing. All employees holding such jobs or requesting promotion or transfer to such jobs are subject to drug testing. Attends all required safety training, follows safety policies and procedures and uses appropriate PPE (Personal Protective Equipment) for assigned tasks.

HOURS OF WORK:

This position is classified as non-exempt and reports directly to the Water Quality Foreman. Thirty-seven and one half (37.5) hours per week. Normal working hours are Monday through Thursday from 7:00 a.m. until 5:00 p.m. with the ability to work after hours when necessary. Scheduled hours/days, job location, duties and any other information contained herein is subject to change. May be required to work extra hours and to perform extra or different duties during emergency situations.

If you are interested in applying for a position with Berkeley County Government, you will need to set up a personal account and apply online, click on "Applicant Online" from our website www.berkeleycountysc.gov and follow the prompts. For questions, contact Human Resources at 843-719-4163 (Moncks Corner); 723-3800 ext. 4163 (Charleston); or 567-3136 ext. 4163 (Saint Stephen). Computers are available in the Berkeley County Administration Building and the Libraries to apply online.

Hydrant and Valve Operator – Grade C20
Entry Base Level Bi-Weekly Pay Range: \$1064.91 - \$1224.64

Date of Posting: 05/24/2016
Closing Date: Subject to close at any time.

BERKELEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.

All employees of Berkeley County Government are employed on an "at-will" basis which means that the employee may discontinue the employment relationship at any time, with or without notice or cause, and that Berkeley County Government may discontinue the employment relationship on the same grounds.

APPLICATIONS WILL NOT BE ACCEPTED FOLLOWING THE CLOSING DATE.