

**Berkeley County Government**  
**JOB OPENING – EXTERNAL POSTING**  
**CONSTRUCTION INSPECTOR (PS101328)**

**DEPARTMENT: BUILDING & CODES ENFORCEMENT**

**JOB SUMMARY/ESSENTIAL FUNCTIONS:** Under the general supervision of the Chief Building Official, inspect buildings during construction to ensure compliance with the building code, other applicable requirements, approved plans and specifications. Assist and advise the general public in matters relating to construction and code requirements. Investigate complaints and makes inspections of existing buildings to determine if hazardous or illegal conditions exist relating to structures and their use. Prepare written reports, issues notices to correct code violations, issues stop-work notices and testifies in court regarding violations, as necessary. Perform other duties as assigned. *Construction Inspector 3 performs inspections including those for highly complex residential and commercial projects. This position level also advises staff, public or others regarding complex code interpretations or questions.*

**QUALIFICATIONS:**

**Construction Inspector 3** - High school graduate or equivalent and five (5) years related experience in structural installation of residential and commercial construction with a minimum of two (2) years field experience as a Combination Inspector. Must have and maintain International Code Council (ICC) certifications as follows: ICC Building Code Official; ICC Electrical Code Official; ICC Mechanical Code Official; ICC Plumbing Code Official and ICC Fire Inspector certification. Employee will be asked to resign or will be separated from employment if required certifications are not maintained.

**Construction Inspector 2** - High school graduate or equivalent and three (3) years related experience in structural installation of residential or commercial construction. Must have and maintain International Code Council (ICC) certification as a Residential and Commercial Combination Inspector. ICC Fire certification may be used in lieu of one commercial certification. Employee will be asked to resign or will be separated from employment if required certifications are not maintained.

**Construction Inspector 1** - High school graduate or equivalent and two (2) years related experience in structural installation of residential or commercial construction. Must obtain International Code Council certification for a Residential or Commercial Building Inspector within six (6) months of employment. Must be registered with the South Carolina Building Codes Council as a Limited Residential or Commercial Combination Inspector within one (1) year of employment and then registered as a fully qualified Residential or Commercial Combination Inspector within eighteen (18) months of employment. Employee will be asked to resign or will be separated from employment if required certifications are not maintained.

Must be able to use Microsoft Word. Knowledge of the Berkeley County area preferred.

Must have valid driver's license for South Carolina. Must have safe driving record.

Working knowledge of Standard Building Codes and International Building Codes. Active certification is required during employment and it is the employee's responsibility to maintain certification.

Working knowledge of the materials and methods of building construction as utilized in actual practice. Departmental testing may be administered during interview.

Completed degree(s) beneficial to position may be partially considered as work experience.

A criminal background check will be completed on selected applicant if a current one (less than 3 years old) is not on file.

**PHYSICAL REQUIREMENTS:**

This position requires the employee to frequently sit and use hands to handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; walk, talk and hear. The employee must occasionally lift and/or move up to twenty-five (25) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

**SAFETY INFORMATION/DUTIES:**

This is a safety sensitive position and subject to random drug and alcohol testing. All employees holding such jobs or requesting promotion or transfer to such jobs are subject to drug and alcohol testing. Attends all required safety training, follows safety policies and procedures and uses appropriate PPE (Personal Protective Equipment) for assigned tasks.

**HOURS OF WORK/MISCELLANEOUS INFORMATION:**

**This position is normally classified as non-exempt and reports to the Chief Building Official.** The normal work schedule is thirty-seven and one half (37.5) hours per week. Scheduled hours/days, job location, duties and any other information contained herein is subject to change. May be required to work extra hours and to perform extra or different duties during emergency situations.

If you are interested in applying for a position with Berkeley County Government, you will need to set up a personal account and apply online, click on "Applicant Online" from our website [www.berkeleycountysc.gov](http://www.berkeleycountysc.gov) and follow the prompts. For questions, contact Human Resources at 843-719-4163 (Moncks Corner); 723-3800 ext. 4163 (Charleston); or 567-3136 ext. 4163 (Saint Stephen). Computers are available in the Berkeley County Administration Building and the Libraries to apply online

**Construction Inspector 3 - Grade C33**  
**Entry Level Bi-Weekly Salary Range: \$1490.87 - \$1714.50**

**Construction Inspector 2 – Grade C26**  
**Entry Level Bi-Weekly Salary Range: \$1192.70 - \$1371.60**

**Construction Inspector 1 – Grade C22**  
**Entry Level Bi-Weekly Salary Range: \$1107.50 - \$1298.12**

**Date of Posting: 06/24/2016**  
**Closing Date: Subject to close at any time.**

**BERKELEY COUNTY GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.**

**All employees of Berkeley County Government are employed on an "at-will" basis which means that the employee may discontinue the employment relationship at any time, with or without notice or cause, and that Berkeley County Government may discontinue the employment relationship on the same grounds.**

**APPLICATIONS WILL NOT BE ACCEPTED FOLLOWING THE CLOSING DATE.**